

**INDIVIDUALS TAX CHECKLIST
2017 INCOME TAX RETURN**

RENTAL PROPERTY INFORMATION SHEET:

Address:

Ownership Percentage:

Date Property First rented:

Number of Weeks rented:

Income: \$

Expenses	Paid by Agent	Paid by Client
Advertising for tenants	<input type="checkbox"/>	<input type="checkbox"/>
Bank Charges	<input type="checkbox"/>	<input type="checkbox"/>
Body Corporate Fees/strata	<input type="checkbox"/>	<input type="checkbox"/>
Borrowing Expenses	<input type="checkbox"/>	<input type="checkbox"/>
Cleaning	<input type="checkbox"/>	<input type="checkbox"/>
Council Rates	<input type="checkbox"/>	<input type="checkbox"/>
Depreciation on fixtures	<input type="checkbox"/>	<input type="checkbox"/>
Gardening and Lawn mowing	<input type="checkbox"/>	<input type="checkbox"/>
Insurance	<input type="checkbox"/>	<input type="checkbox"/>
Interest on mortgage	<input type="checkbox"/>	<input type="checkbox"/>
Land tax	<input type="checkbox"/>	<input type="checkbox"/>
Legal Fees	<input type="checkbox"/>	<input type="checkbox"/>
Pest control	<input type="checkbox"/>	<input type="checkbox"/>
Property Agents fees	<input type="checkbox"/>	<input type="checkbox"/>
Repairs and Maintenance	<input type="checkbox"/>	<input type="checkbox"/>
Special Building depreciation	<input type="checkbox"/>	<input type="checkbox"/>
Stationery, printing and postage	<input type="checkbox"/>	<input type="checkbox"/>
Travel	<input type="checkbox"/>	<input type="checkbox"/>
Water Rates	<input type="checkbox"/>	<input type="checkbox"/>
Other	<input type="checkbox"/>	<input type="checkbox"/>
Adjustments on Purchase/Sale	<input type="checkbox"/>	<input type="checkbox"/>

Note:

Please be advised that the land tax threshold for 2017 is **\$549,000**. It is your responsibility as the owner of investment properties to register for land tax with the Office of State Revenue if you believe you are over the threshold. Please note that the threshold *excludes* your main residence. Should you require more information, please do not hesitate to ask one of our staff members for more information.